

REQUEST LETTER FOR REMITTANCE TOWARDS DIRECT IMPORT BILLS



To,

Date

IDFC Bank Limited,

Branch

We wish to import (Goods/Services) as part of our Raw Material/Capital Goods Requirements

H. S. Code No.

We hereby request you to remit for the amount as per the details given below

Amount to be Remitted Currency Amount

Amount in Words

Remitter's Name

Import Export Code (IEC) No.

Address

Country of Origin of Goods

Beneficiary Name

Address

Beneficiary's Bank Account No./IBAN No.

Beneficiary's Bank Name

Address

Beneficiary Bank's Swift Code or Sort Code or ABA Routing No.

Beneficiary Bank's Correspondent Bank

Correspondent Bank's SWIFT Code or Sort Code or ABA routing No.

Purpose of Remittance (The details to be mentioned in Swift msg. for beneficiary's information)

Foreign Bank Charges (select any one) To our Account To Beneficiary Account Share

We authorize you to debit our account for the amount of remittance:

EEFC Account No.

Current Account No.

Cash Credit Account No.

We hereby request IDFC Bank Limited

To take the conversion rate on our behalf

To utilize FX Contract already booked as detailed herewith

FX Contract No.	Amount to be Utilised for this Remittance*
<input type="text"/>	<input type="text"/>

*Amount to be provided in case multiple forwards have been booked.

We authorize you to debit our account for your charges

Reasons for the delayed import payment (applicable if payment is being made beyond 180 days from the date of shipment).
We undertake to submit documentary evidence of import within 30 days from the date of physical import.

Authorised Signatory
Company Stamp/Seal

DOCUMENTS ENCLOSED

- Form A1
- Self attested copy of Commercial Invoice
- Transportation Document (Self attested copy of Airway Bill/Bill of Lading/Courier Receipt)
- Triplicate Exchange Control copy of the Bill of Entry - in original or copy of courier Bill of Entry (attested by respective courier company). Value mentioned on the Bill of Entry should exactly match with the value of the remittance.

OR

- Undertaking that we shall furnish the evidence of import by submitting Triplicate Exchange Control copy of the Bill of Entry- in original or copy of courier Bill of entry (attested by respective courier company) within 30 days from date of physical import.
- If there is a mismatch, please specify the reason for the same
Original License (Exchange Control copy), if applicable
- If payment is being made after the expiry of 180 days from the date of shipment, please attach a separate sheet explaining the reason for delayed payment.
- Other documents (please specify)

If remittance is to be made less than invoice value, details/reasons: _____

The goods imported by us are (please select any one):

- Not covered under prohibited or restricted list and are freely importable as per extant Foreign Trade Policy in force
- Restricted for import as per extant Foreign Trade Policy in force and original exchange control copy of the license issued by D.G.F.T. is enclosed. We confirm that the import licence against which the remittance is sought is valid and has not been cancelled

Particulars of Import Licence:

Licence No.	Date of Issue	Date of Expiry	Face Value of Licence	Amount to be Endorsed

DECLARATION

I/ We declare that:

- The statements made by me/us on this form are true and that I/we have not applied for an authorization through any other bank
- I/We declare and also understand that the foreign exchange to be acquired by me/us pursuant to this application shall be used by me/us only for the purpose for which it is acquired and that the conditions subject to which the exchange is granted will be complied with.
- The invoice value of the goods which is declared on this form is the real value of the goods <imported/to be imported> into India.

DECLARATION-CUM UNDERTAKING

(Under Section 10 (5), Chapter III of the Foreign Exchange Management Act, 1999)

"I/We hereby declare that all Foreign Exchange transaction, as may be entrusted me/us to the IDFC Bank Limited from time to time, will be strict conformity with the provisions of the Foreign Exchange Management Act, 1999 ("the Act"). Further, we also declare that said transactions, as and when initiated, shall not involve and shall not be designed for the purpose of any contravention or evasion of the provisions of the Act or of any rule, regulation, notification, direction or order made under the Act. I/We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the firm/company.

Place

Date
D D M M Y Y Y Y

Authorised Signatory
Company Stamp/Seal